

CITY EXECUTIVE BOARD

A G E N D A

DATE: WEDNESDAY 3rd MARCH 2010 AT 5.00 PM
VENUE: ST ALDATE'S ROOM, TOWN HALL

MEMBERSHIP AND RESPONSIBILITIES

Bob Price (Leader)	Corporate governance and strategic partnerships
Ed Turner (Deputy Leader)	Finance, strategic housing and strategic planning
Antonia Bance	Social inclusion and young people
Colin Cook	City development
Sajjad Malik	Safer communities
Joe McManners	Oxford City Homes
John Tanner	Cleaner, greener city
Bob Timbs	Leisure and sport
Oscar Van Nooijen	Service transformation

Staff Contact: William Reed 01865 252230 or write to Town Hall, Blue Boar Street, Oxford OX1 4EY

The quorum of the City Executive Board is three members. No substitutes are permitted.

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DECLARING INTERESTS

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.

PART I
PUBLIC BUSINESS

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any personal or personal and prejudicial interests they have in any of the following agenda items. Guidance on this is set out above.

3. PUBLIC QUESTIONS

When the Chair agrees, members of the public may ask questions - up to 15 minutes in total is allowed for this item. Questions must be about items on the agenda and the actual wording of the question(s) must be given to the Head of Legal and Democratic Services by 2.00 pm on the working day before the meeting (email AC executiveboard@oxford.gov.uk or telephone the person named as staff contact on page A of the agenda).

4. SCRUTINY COMMITTEE REPORTS

The following scrutiny reports will be submitted to this meeting:-

- New Build Competition Pool
- Building Resilience – Preventing Violent Extremism
- Third Quarter non-financial Monitoring (agenda item 13 refers)

5. REPLACEMENT WINDOWS - TENDER ACCEPTANCE

Lead member: Councillor McManners

Report of the Head of Oxford City Homes (attached)

This report concerns tenders received for the replacement of windows in Council homes. It recommends acceptance of the lowest tender, and then the next lowest tender if the contract with the lowest tenderer fails to proceed.

6. 205 COWLEY ROAD – DISPOSAL OF ADJOINING LAND

Lead Member: Councillor Van Nooijen

Report of the Interim Head of Corporate Assets (attached)

This report concerns the freehold disposal, subject to statutory process, of 0.04ha of Council land on the north-west side of Manzil Way Gardens adjacent to 205 Cowley Road and the granting of a licence for a temporary builders' compound, also in the Gardens.

7. OXFORD CITY CENTRE STREET SCENE MANUAL – PART 1

Lead members: Councillors Cook and Turner

Report of the Head of City Development (attached)

This report asks the Board to agree a Streetscene Manual for the City centre as the City Council's approach to the treatment of City centre streets and spaces. The County Council and the West End Partnership are also being asked to agree the Manual at their meetings next March.

8. COMMUNITY AND VOLUNTARY GRANTS ALLOCATION 2010/11

Lead Member: Councillor Bance

Report of the Head of Community Housing and Community Development (attached)

This report asks the Board to approve grant applications for 2010/11 and to agree additional funding for some advice centres.

9. COMMUNITIES AND LOCAL GOVERNMENT ROUGH SLEEPING GRANT ALLOCATION AND OXFORD CITY COUNCIL GRANTS ALLOCATION FOR HOMELESSNESS SERVICES

Lead Member: Councillor Turner

Report of the Head of Community Housing and Community Development (attached)

This report says that £640,000 has been awarded to the Council by the Homelessness, Overcrowding and Worklessness Directorate for homelessness support. The report recommends allocation of the award and allocation of the Council's own homelessness budget.

10. OXFORDSHIRE SINGLE CONVERSATION, LOCAL INVESTMENT PLAN AND LOCAL INVESTMENT

Lead Members: Councillors Cook, Price and Turner

Report of the Head of City Development (attached)

This report explains that the Local Investment Plan process aims to set out a shared vision for delivering housing, regeneration, economic growth and infrastructure across the County. The 'single conversation' initiative aims to provide a shared framework at a local level for the delivery of housing, economic growth, infrastructure, regeneration and community objectives. Oxfordshire is one of the pilot areas for this process.

The report sets out those parts of the draft Local Investment Plan that directly affect Oxford, and seeks endorsement of their content.

11. UNCOLLECTABLE DEBT – WRITE OFF

Lead Member: Councillor Turner

Report of the Heads of Customer Services (attached)

This report recommends the Board to agree to the write-off of various business and non-business debts.

12. CONSULTATION FRAMEWORK

Lead Member: Councillor Price

Report of the Head of Policy, Culture and Communications (attached)

This report asks the Board to agree to consultation taking place upon a Consultation Framework for a four year period. The outcome of consultation will come back to the Board which will then be invited to recommend Council to adopt the document as part of the Council's Policy Framework.

13. THIRD QUARTER PERFORMANCE MONITORING REPORT 2009/10

Lead Member: Councillor Price

Report of the Head of Policy Performance and Communications (attached)

This report highlights the Council's performance for the third quarter (October – December) 2009/10.

A report from the Value and Performance Scrutiny Committee will be circulated separately.

14. CORPORATE PLAN AND PERFORMANCE TARGETS 2010/11

Lead Member: Councillor Price

Report of the Head of Policy Performance and Communications (attached)

This report asks the Board to agree to consultation taking place upon a refreshed Corporate Plan for a four year period. The outcome of consultation will come back to the Board which will then be invited to recommend Council to adopt the Plan as part of the Council's Policy Framework.

15. THIRD QUARTER FINANCIAL PERFORMANCE 2009/10

Lead Member: Councillor Turner

Report of the Heads of Finance (attached)

This report highlights the Council's financial performance for the third quarter (October – December) 2009/10 and sets out the forecast full year financial position.

16. LAND AT CUTTESLOWE PARK – DISPOSAL OF PUBLIC OPEN SPACE

Lead Member: Councillor Tanner

Report of the Interim Head of Corporate Assets (attached)

This report looks at the comments received as a result of the Council's advertisement of its intention to dispose of public open space at Cutteslowe Park. The report recommends the Board, having considered the comments, to dispose of the public open space as intended.

17. FUTURE ITEMS

This item is included on the agenda to give members the opportunity to raise issues on the Forward Plan or update the Board about future agenda items.

18. MINUTES

Minutes (attached) of meetings held on 3rd and 15th February 2010

19. MATTERS EXEMPT FROM PUBLICATION

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule I2A of the Local Government Act 1972.

The Board may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

PART II

MATTERS EXEMPT FROM PUBLICATION